



SECTION A – CONTACT INFORMATION

Title: ☐ Mr. ☐ Ms. ☐ Mrs. ☐ Mx. ☐ Dr.	Date of Birth (YYYY/MM/DD):
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Full Name

First:	Middle:	Last:
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Current contact information – Personal

Mailing Address:		
City/Town:	Prov:	Postal Code:
Telephone:	Cell:	
Email:		

Current contact information – Work

Employer/Firm:		
Mailing Address:		
City/Town:	Prov:	Postal Code:
Telephone:	Fax:	
Direct Line:	Cell:	
Email:		

SECTION B – PROFESSIONAL STANDING AND EXPERIENCE

1. Do you hold a King's Counsel designation?

☐☐

If yes: provide the appointing government (federal or province) and the full date of appointment:

Yes

No

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2. Degree & N.C.A. Qualification

(a) Do you hold any of the following common law or civil law degrees from a Canadian law school?

☐

LL.B

☐

J.D.

☐

Civil

Please provide the name of the law school and the full date the degree was issued:

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OR

(b) Do you hold a foreign degree and a certificate of qualification from the N.C.A.? ☐

Please identify the country, law school and date of your degree:

Law School	Country	Degree Received	Date of Issue (YYYY/MM/DD)

3. List all law societies of which you are currently or were previously a member, noting for each your current status and full date of admission.

Law Society	Date of Call/Admission (YYYY/MM/DD)	Current Status

☐ I have ordered my Certificate(s) of Standing (requested at the time of this application) with instructions that they are to be sent directly to the Law Society of Manitoba to the attention of the Admissions and Membership Department.

4. Provide details of your complete practicing history for the last 5 years including the name of each law firm/employer, address and period employed.
(Attach a resume or use additional pages if necessary):

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If you answer 'Yes' to any part of Questions 5 – 18 you must provide full particulars and attach relevant documents, including any Court orders.

- | | | |
|--|------------------------------|-----------------------------|
| 5. Have you ever been refused admission to, been disciplined by or been disbarred or struck from membership in a law society or other professional organization? | ☐ Yes | ☐ No |
| 6. Have you ever resigned or applied to resign from a law society or other governing body for any reason? | ☐ Yes | ☐ No |
| 7. Have you ever been subject to a competency review by a law society or other governing body? | ☐ Yes | ☐ No |
| 8. Are there any charges pending against you in any jurisdiction in respect of alleged misconduct in your capacity as a lawyer? | ☐ Yes | ☐ No |
| 9. Have you ever been the subject of a custodianship by law society or governing body? | ☐ Yes | ☐ No |
| 10. Have you ever had conditions or restrictions imposed on your practice as a lawyer or have you voluntarily accepted restrictions or conditions of practice? | ☐ Yes | ☐ No |
| 11. Are you aware of any complaint or charge pending against you in your professional capacity which has not yet come to the attention of your law society or governing body? | ☐ Yes | ☐ No |
| 12. Have you ever been the subject of an insurance claim under a policy for professional liability insurance? | ☐ Yes | ☐ No |
| 13. Have you been charged with an offence punishable by indictment or have you ever been successfully sued in a civil action relating to fraud, breach of trust, perjury, misrepresentation, deceit, forgery, dishonesty or undue influence? | ☐ Yes | ☐ No |
| 14. Have you been denied or had any license or permit revoked, the procurement of which required proof of good moral character? | ☐ Yes | ☐ No |
| 15. Have you made an assignment in bankruptcy, been petitioned into bankruptcy, filed a proposal to creditors or filed an application for a consolidation order under the <i>Bankruptcy and Insolvency Act</i> ? | ☐ Yes | ☐ No |
| 16. Are there any outstanding civil judgements against you or any actions outstanding against you that may result in a civil judgement? | ☐ Yes | ☐ No |
| 17. Have you at any time disobeyed any Order of any court requiring that you do or abstain from doing any act? | ☐ Yes | ☐ No |
| 18. Is there, to your knowledge or belief, any event, circumstance, or matter not disclosed in your replies to the preceding questions that touches or may concern your conduct, character and reputation, and that you know is or believe might be considered to be an impediment to your admission or which would warrant further and full inquiry by the Law Society of Manitoba? | ☐ Yes | ☐ No |
| 19. I have familiarized myself with Manitoba Law to the extent necessary to be able to practice law competently in the areas in which I will practice, including the materials in the Professional Responsibilities section of the Law Society Education Centre website. | ☐ Yes | ☐ No |
| 20. I am a member of the Barreau du Quebec | ☐ Yes | ☐ No |

If "Yes" :

- | | | |
|---|------------------------------|-----------------------------|
| a. I have read the material entitled "Common Law and Civil Law: A Comparative Primer" (Note: this material is on the Federation of Law Societies of Canada website) or I have a Canadian common law degree as required by Law Society Rule 5-4(1)(a)(i). | ☐ Yes | ☐ No |
| b. I am a member of the Barreau du Quebec through the Mutual Recognition of Professional Qualifications Agreement between the Barreau du Quebec and the National Bar Council of France. | ☐ Yes | ☐ No |

SECTION C – FUTURE PLANS

21. If admitted, when is your anticipated start date to commence practising law in Manitoba?

22. If you are relocating, please provide your Manitoba contact information (if known):

New Manitoba contact information – Work

Employer/Firm:		
Mailing Address:		
City/Town:	Prov:	Postal Code:
Telephone:		Fax:
Direct Line:		Cell:
Email:		

New practising arrangement(s)

- | | | |
|---|---|---|
| ☐ Sole owner with associate(s) | ☐ Sole practitioner (in transition/seeking work) | ☐ Legal Aid |
| ☐ Partner | ☐ Sole practitioner (active practice) | ☐ Government |
| ☐ Associate | ☐ Sole practitioner sharing space & expenses | ☐ In-house counsel |
| ☐ Other: | <input type="text"/> | |

23. Provide the name of the person(s) in new firm/employment designated under Rule 2-77 to receive information from the Law Society about complaints, disciplinary matters and insurance claims in which you may be involved (*does not apply to sole practitioners*):

Trust Account Information

I will:

- | | |
|---|--|
| ☐ use the firm's trust account. | ☐ not use or operate a trust account. |
| ☐ apply to the Law Society for approval to open my own trust account, as required by Rule 5-42(1). | ☐ Other: <input type="text"/> |

SECTION D – PROFESSIONAL LIABILITY INSURANCE

Some members may be eligible for an exemption from professional liability insurance. For clarification on who is eligible for an exemption, see [19\(3\) of the Legal Professional Act](#).

Are you claiming an exemption from professional liability insurance?

☐ Yes

☐ No

If claiming an exemption, submit a completed
[Insurance Exemption Application form](#) with this application.

SECTION E – FEE PAYMENTS

For information on fees and available payment methods visit the Law Society website [Fees page](#).
Practicing & insurance fees, if applicable, will be determined after this application has been approved.

☐ I am aware that my practicing fees must be paid prior to commencing practice.:

Please provide an invoice to:

my employer

me directly

At the following email address

Please add the following to my invoice

Note: These fees will require renewal on April 1st each year.

Fast Track Photo ID

\$26.25 (\$25 + \$1.25 GST)

Courthouse locker

\$105 (\$100 + \$5 GST)

☐ I have not made arrangements as to where I will practise but I will submit my practicing and insurance fees on or before my anticipated start date to maintain *Practicing* status as a sole practitioner – Barrister & Solicitor.

SECTION F – REQUIREMENTS FOR NON-PRACTISING MEMBERS

PLEASE NOTE THAT:

In the event **you do not** wish to commence active practice, pursuant to Law Society Rule 5-28.2:

“A member who is non-practising or who has completed a period of suspension, must apply to resume active practice in Manitoba and the chief executive officer may issue a practicing certificate to a member, with or without conditions or restrictions,”

UNDERTAKING

(strike out and initial as applicable)

I undertake that I will not practise law in Manitoba once I become a non-practising member except as permitted by the provisions of the National Mobility Agreement

Signature of Member

Date (YYYY/MM/DD)

SECTION G – PRIVACY INFORMATION

On occasion, the Law Society may provide basic contact information about practising members (name, business address, email address, fax and phone numbers) to professional legal associations, organizations and institutions without charge, in order to enhance communications with the profession and to facilitate the maintenance of mailing lists. Contact information will be provided only when the requested information will be used for a purpose that will assist in fulfilling the mandate of the Law Society and will be secured in a manner that is satisfactory to the Law Society.

Members of the public are able to access basic contact information about practising members by accessing the “Lawyer Lookup” function on our website or by contacting us.

If you have any questions or concerns regarding the Privacy Information, please contact privacy@lawsociety.mb.ca.

☐ I do **NOT** want the Law Society to provide my contact information to any professional legal association, organization or institution.

SECTION H – AUTHORIZATION AND UNDERTAKING

I hereby authorize the Law Society of Manitoba full authority to make enquiries of any person or government, any official or body, including without limitation any police authority, governing body, or any other organization with regard to my background, conduct, character and/or anything relevant to this Application for Admission on Transfer.
authorization to provide all information requested.

I undertake to provide any additional information which the Law Society of Manitoba may request from me, including character references.

I undertake to the Law Society of Manitoba that, if my admission to the Bar in Manitoba is granted, I shall, to the best of my knowledge and ability, conduct all matters and proceedings faithfully, honestly and with integrity and in compliance with the *Legal Profession Act*, the Law Society Rules and the Code of Professional Conduct in force in the Province of Manitoba.

I certify that all of the information provided in this application is true and accurate.

Date (YYYY/MM/DD)

Signature

Rev. 26.1

HOW TO SUBMIT YOUR FORM

Application Fee & Payment:

\$945.00 (\$900.00 plus \$45.00 GST)

For information on fees and available payment methods visit the Law Society website [Fees page](#).

Mail:

The Law Society of Manitoba
Admissions and Membership
200 – 260 St. Mary Avenue
Winnipeg, MB R3C 0M6

Email:

admissions@lawsociety.mb.ca

Fax:

204-956-0624
Attention:
Admissions and Membership

Questions about this form? Contact:

admissions@lawsociety.mb.ca

Questions about privacy information? Contact:

privacy@lawsociety.mb.ca

Questions about practising or insurance fees? Contact:

Sandra Alleyne

Chief Financial Officer

204-926-2054

salleyne@lawsociety.mb.ca